

City of Santa Fe, New Mexico

memo

Date: October 20, 2020

To: Mayor Alan Webber and City Council

From: Alexandra Ladd, Director
Office of Affordable Housing

Re: Request to Publish Notice of Public Hearing for the CDBG 2019-20 CAPER

ACTION REQUESTED:

Approve publication of a Notice of Public Hearing for the October 28, 2020 City Council meeting. The purpose of the public hearing is to solicit public comments and discussion on the 2019 – 20 CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REVIEW (CAPER).

BACKGROUND:

The Community Development Block Grant (CDBG) requires that the Consolidated Annual Performance Evaluation Review (CAPER) is submitted to United States Department of Housing and Urban Development (HUD) 90 days after the end of the program year. Due to administrative delays related to pandemic restrictions, HUD extended the deadline for submittal to 180 days. The report details accomplishments of CDBG-funded subrecipient activities as well as the financial status of the CDBG for the prior funded year.

ITEM AND ISSUE:

The City's CDBG Citizen Participation Plan, required by HUD, requires that Santa Fe residents be given adequate time to review the City's use of CDBG funds. As part of this effort, the City makes the CAPER available for a 15-day public comment period, presents the Plan at public meetings and holds a public hearing prior to submitting the CAPER to HUD. Because of restrictions related to the COVID-19 pandemic, paper copies are not available this year unless upon request and all public meetings are broadcast virtually. The public meeting schedule is as follows:

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|---|-------------------|
| • Community Development Commission public meeting | October 21, 2020 |
| • Request to Publish Notice of Public Hearing at City Council | October 28, 2020 |
| • Finance Committee public meeting | November 2, 2020 |
| • Quality of Life Committee public meeting | November 4, 2020 |
| • Public Hearing at City Council meeting | November 10, 2020 |

Thank you for approving this request.

NOTICE OF PUBLIC HEARING
CITY OF SANTA FE
CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REVIEW
(CAPER)

Notice is hereby given that the Governing Body of the City of Santa Fe will hold a public hearing at its regular City Council Meeting on Wednesday, November 10 at 7:00 p.m. for consideration of the Community Development Block Grant (CDBG) 2019-2020 Consolidated Annual Performance Evaluation Review (CAPER). Members of the public may view the meeting through the Government Channel on Comcast Channel 28 and Comcast HD928 or may stream the meeting live on the City of Santa Fe's YouTube channel at <https://www.youtube.com/user/cityofsantafe>. The YouTube live stream can be accessed at this address from most smartphones, tablets, or computers. The meeting can be heard on radio station KSFR 101.1.

The CAPER is a summary document that reviews Santa Fe's affordable/supportive housing, public service and economic development expenditures that took place in Fiscal Year 2019-2020. The purpose of the public hearing will be to discuss the outcomes reported in the CAPER; solicit public comment; and approve the CAPER for submission to the Department of Housing and Urban Development (HUD).

A draft copy of the CAPER will be available for review from October 26, 2020 through November 10, 2020 on the City's website: <https://www.santafenm.gov/hudrequiredreportingandplans>. Due to Covid-19 restrictions, paper copies are only available for review upon request. Call (505) 316-4634 or email tocandelariamartinez@santafenm.gov for questions or comments.

The City's TTY/TDD number is 955-6897. Persons with disabilities in need of accommodations may contact the City Clerk's Office at 955-6521, five (5) days prior to meeting date for auxiliary aids (ASL interpreters, Braille large print documents, audio recordings and audio amplifiers). Language interpreters for Limited English Proficiency (LEP) individuals can be made available upon request for the Public Hearing.

Yolanda Y. Vigil, City Clerk

Received by the New Mexican

Date: _____

To Be Published:_____

The New Mexican (Signature): _____

Consolidated Activity Performance and Evaluation Report (CAPER)

July 1, 2019 - June 30, 2020



SUBMITTED BY:

City of Santa Fe
Office of Affordable Housing
P.O. Box 909
Santa Fe, New Mexico
87504-0909
Phone # (505) 955-6607

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan.

91.520(a)

The City of Santa Fe's focus throughout the program year was to improve and sustain affordable housing, rental, homeownership, and economic opportunities for low- to moderate-income households in Santa Fe, as well as address the needs of those experiencing homelessness or at risk of becoming homeless, while aligning housing opportunities with emerging needs. The City accomplished this by administering program funds to service providers, supporting collaboration and strategically applying resources to community needs. To meet these housing goals, the City utilized the *2018-2022 Consolidated Plan* and its Five-year Plan which assesses housing need in Santa Fe and provides recommendations for addressing the needs.

The housing needs analysis portion identifies mismatches in supply and demand for all households in Santa Fe, according to a gaps analysis, comparing the demand for and supply of housing by income level:

- The greatest need is for rental units priced between \$375 and \$500 per month, serving renters earning between \$15,000 and \$20,000 per year;
- 2,435 households earn less than \$25,000 and are considered cost burdened and unable to find affordable rental units;
- Over 400 homes reported as in substandard condition (incomplete kitchen/plumbing facilities) and are in probable need of rehabilitation;
- Support for long-term affordability and accessibility for current homeowners is a growing need.

Additionally, the COVID-19 global pandemic highlighted the need to immediately house people without shelter or safe places for quarantine. To this end, the City converted student housing into a shelter facility for homeless people and worked closely with regional partners to also provide a place for people to be discharged from hospitals (either because of COVID or other illnesses), recovery programs and detention centers. This enabled local shelters to keep their population density low enough to maintain proper social distancing for their guests. The other ways in which the City responded was to increase outreach through its mobile integrated health office (MIHO) to encampments, widespread distribution of PPE and other safety equipment, and transitioning to an online working and meeting environment to protect the health and safety of its employees.

The 2019 Action Plan identified the following goals as they related to HUD-mandated objectives and outcomes for its upcoming housing and community development activities. Accomplishments are summarized below.

Goal: Reduced rate of cost burden and corresponding drop in poverty rate for homeless households and those at risk of becoming homeless.

- SFPS Adelante served (3443) homeless students and their families by providing referrals to housing resources as well as assistance with counseling, education, food and clothing;
- Interfaith Shelters provided services to (172) homeless individuals through the Summer Safe Haven, a shelter for homeless women and their children;
- Youth Shelters and Family Services provided outreach services and referrals to (199) homeless or at risk for homelessness youth.

Goal: Expanded inventory of rental units and vouchers to meet increased needs of renters with very low incomes:

- The Santa Fe Civic Housing Authority completed planning, predevelopment, and environmental studies to support the rehabilitation of the Villa Consuelo apartments which provide 100 units for very low income renters, most of whom are elderly;
- New Mexico Interfaith Housing Corp broke ground on 65 units of affordable rental housing, 100% solar powered, that will set aside 12 units for very low income renters (<30%AMI);

Goal: Increased homeownership opportunities and support for long-term affordability and accessibility for current homeowners

- Homewise assisted a total of sixteen (16) homebuyers with mortgage principle reduction loans, using a combination of reprogrammed funds and program income;
- Habitat for Humanit rehabilitated thirteen (13) homes;
- Homewise rehabilitated six (6) homes using program income;
- Housing Trust assisted a total of four (4) homebuyers with mortgage principle reduction loans, using program income.

Goal: Alignment of housing opportunities with emerging needs

- Youth Shelters and Family services installed a security system for the children and youth emergency shelter serving (33);
- Casa Cielo, a residential care facility that provides end-of-life care for very low income people served fourteen (14) guests.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
GOAL #1 Increase Opportunities for At-Risk Populations	Affordable Housing Public Housing Homeless	CDBG: \$21,660	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	1225	237	19.35%	245	33	13.46%
		CDBG: \$60,636	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	750	1468	195.73%	150	3,675	2,459.33%
		CDBG: \$28,000	Homeless Person Overnight Shelter	Persons Assisted	1000	215	21.50%	160	172	107.50%
GOAL #2 Increase Affordable Rental Housing Opportunities	Affordable Housing	CDBG: \$0	Rental units constructed	Household Housing Unit	250	87	34.80%	50	0	0.00%
		CDBG: \$47,100	Rental units rehabilitated	Household Housing Unit	200	28	14.00%	100	0	0.00%
		CDBG: \$0	Housing for Homeless added	Household Housing Unit	50	0	0.00%	50	0	0.00%

GOAL #3 Increase Affordable Homeowner Opportunities	Affordable Housing	CDBG: \$124,715	Homeowner Housing Rehabilitated	Household Housing Unit	130	21	16.15%	11	17	154.54%
		CDBG: \$188,000	Direct Financial Assistance to Homebuyers	Households Assisted	50	26	52.00%	12	16	106.66%
GOAL #4 Align Housing Opportunities With Emerging Needs	Affordable Housing Non-Homeless Special Needs Non-Housing Community	CDBG: 0	Public Facility/ Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	2800	0	0.00%		0	0.00%
		CDBG: \$21,660	Public Facility/ Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	1225	237	19.35%	245	33	13.46%
		CDBG: \$60,636	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	750	1468	195.73%	150	3,689	2,459.33%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The global health pandemic and economic downturn has abruptly expanded the City's priorities. An amendment to the 2019 Action Plan was accepted by HUD to deploy CARES Act funding in direct support of people experiencing homelessness. Specifically, the City converted vacant student housing at the Midtown campus (owned by the City) into housing for people who would otherwise be living on the streets or in homeless encampments. This achieved two goals: keeping the population density low at local shelters so that social distancing protocols could be maintained; providing a place for people to quarantine if they are vulnerable to infection and don't have a safe place to live or those with symptoms or COVID-positive to safely quarantine. Importantly, the Midtown shelter also accepts people discharged from hospitals, recovery programs and detention centers who would otherwise be back living on the streets. The residents of the shelter receive three meals/day, referral to support services and case management, and basic health monitoring.

In a normal year, the highest priority in Santa Fe's plan is to serve the entire continuum of housing and related public services needs from the homeless to the homeowner. Since the majority of the program year progressed before COVID disrupted the community, expenditure of funds reflected the City's usual priorities. Goal #1 was exceeded through the improvement of a public facility to modernize security systems, serving (33) youth through winter months with temporary shelter. Public services were projected to reach (150) individuals for the program year and instead reached (3,642) through outreach to homeless youth (199) and support services for elementary school students whose families are experiencing homelessness (3,443). The goal for providing overnight shelter was expected to serve 200, which was partially achieved by serving 172 homeless women. Goal #2 was partially achieved through the predevelopment phase of a major rehabilitation project of 100 rental units, serving renters with low incomes. At project completion the achievement will be reported. Goal #3 was achieved using CDBG funds – 16 households were served through downpayment assistance, with 13 households served through home repair services although they were partially curtailed due to restrictions related to the stay at home order which restricted work within individual homes. The achievements reported for Goal #4 mirror those for Goal #1, reflecting the overlap of homelessness continuing to be an emerging issue for Santa Fe, including the provision of end of life care for 14 homeless people in a medically supervised, home care setting.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	3,458
Black or African American	103
Asian	11
American Indian or American Native	230
Native Hawaiian or Other Pacific Islander	3
Total	3,805
Hispanic	3,192
Not Hispanic	613

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

The racial and ethnic composition reported for CDBG program sub-recipients represent cumulative annual data collected that represents a total of three thousand eight hundred and fifty eight (3,805) recipients of CDBG program services. Of this number, the self-identified racial and ethnic statuses are shown in the table above. The number of people served, particularly through Adelante's School Liaison program was over twice as much as what had been proposed. This huge increase was attributed to families losing jobs at the onset of the public health order in March and seeking support services through the program. The SFPS District, of which Adelante is a subsidiary organization, was proactive in using its resources to continue feeding students and their families who qualify for free lunch.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	2,049,053.02	959,893.78
Other	public - local	652,100	576,100

Table 3 - Resources Made Available

Narrative

Resources made available for CDBG projects for FY 2019 totaled 2,049,053.02. The City was awarded entitlement funds of \$659,051 for FY 2019. Program Income generated by Homewise Home Repair and Home Purchase programs totaled: \$283,498.63 through Q4 of 2019-2020 PY of which \$283,498.63 was expended. Program Income generated by the Housing Trust mortgage reduction assistance programs totaled: \$75,000.00, through Q4 of 2018-2019 PY of which \$75,000 was expended. Total expenditures of CDBG funds reported in 2019-2020 PR26 reflect program income for housing, public services and public facilities provided were 959,893.78.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Citywide		100	Citywide

Table 4 – Identify the geographic distribution and location of investments

Narrative

In any given program year, the City of Santa Fe does not prioritize allocating funds and supporting programs geographically, due to the City's lack of population density relative to its size. For the past three program years, no single Census Tract was earmarked for serving its LMI population. Instead, the City focuses programs on the household income or an identified characteristic of the participants and/or recipients of assistance. For example, mortgage reduction assistance is provided based upon the homebuyer's income rather than the location of the home. Likewise, public service programs for at risk youth serve the citywide population, rather than those youth living in a specific census tract. This description has been reported in previous years and that priority remains. However, on occasion, a project proposal will be accepted because allocating funds at that site will also serve other community development goals.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The City of Santa Fe's model of service delivery is to pass through most federal funds to subgrantees, who provide the services. This ensures that services are furnished in the most efficient and relevant manner possible. Additionally, the City strives to leverage local funds to ensure that effective and important local services continue to be provided in our community, regardless of the status of federal funds. The City's nonprofit partners estimate that every dollar of federally-funded mortgage reduction assistance leverages \$14 of funding from other state, local, and private sources. Both the Housing Trust and Homewise are CDFIs and actively leverage funds from HOME, Fannie Mae secondary market loans, state-funded mortgage products allocated through the New Mexico Mortgage Finance Authority, Low Income Housing Tax Credits (The Housing Trust), solar tax credits, Federal Home Loan Bank of Dallas' Community Investment Programs, bank and foundation investments, and other DOE funds as well as having substantial organizational resources to use for real estate development and to support programmatic goals. Likewise, the supportive housing providers in Santa Fe are also well-leveraged and use CDBG funds to expand on their missions very effectively.

The units owned and operated by the Santa Fe Civic Housing Authority are located on city-owned land which is controlled by long-term leases. The units are rented to income-qualified renters, many of them very low-income seniors. At any time during the year if the City determines that donating and/or using City-owned property will benefit a proposed project that will serve the priority needs and funding objectives outlined in this plan, the City will do so as allowed under the NM Affordable Housing Act.

During the program year, a five acre parcel of land on the City-owned public works yard donated to the New Mexico Interfaith Housing Corp, leveraged a large LIHTC award. The donation of land plus fee waivers provided by the City for utility hook up costs, application, development review, and building permit fees were waived, in accordance with the City's land use code. The total value of the donation was over \$2,000,000, representing a leverage ratio of 1:10, based on the project's total cost of \$20,000,000, \$13m of which is funded through the Low Income Housing Tax Credit program. In June 2020, ground was broken on the project with full build out by mid-2021. At completion, the project will offer 65 units, affordable to renters earning no more than 60%AMI, with 12 units set aside for very low income renters (earning less than 30%AMI). It is anticipated that some of these renters will be transitioning out of homelessness or near homelessness. The units are designed to accommodate live/work

activities, particularly related to those who are self-employed, entrepreneurs, and/or engaged in a creative industry. To meet other community development goals, the project will also feature a community resource center with retail, exhibition and performance space. It is the first LIHTC project in New Mexico that will be 100% solar-powered.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	10	0
Number of Non-Homeless households to be provided affordable housing units	60	20
Number of Special-Needs households to be provided affordable housing units	3	0
Total	73	20

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	50	0
Number of households supported through Rehab of Existing Units	51	17
Number of households supported through Acquisition of Existing Units	10	20
Total	111	37

Table 6 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

Goals: The one year goal of providing affordable housing units to otherwise homeless individuals was not accomplished through the creation of permanent supportive units. However, for the final quarter of the program year, the City provided transitional shelter beds to over 100 people who were homeless or precariously housed to keep them safe during the COVID-19 global pandemic. Emergency funds were deployed from local sources that paid rent and arrears for 60+ households. An amendment to the 2019 Action Plan will deploy CARES Act funds to create longer term support for these individuals during 2021, leading to permanent housing for many of them.

Other types of support services and referrals connected to shelter services were provided for an increased number of individuals in need of support services due to the pandemic. Adelante provided (3,443) homeless individuals with resource-linking and direct services, an accomplishment three times what was proposed. Youth Shelters and Family Services provided (195) homeless or at-risk of homelessness youth with resource-linking and direct services, and the Interfaith Shelter provided (172) women and their children with shelter services throughout the summer months of 2019. The data reported in the next goal of non-homeless households to be provided affordable housing units represents home repair for low/mod income-households (17), construction began on 65 units of affordable rental units, with another 45 units completing pre-development land use approvals, rehabilitation was initiated on another 100 rental units; and 20 mortgage principal buydown loans were provided to assist homebuyers. The failure to meet the goal of serving the non-homeless is related to the great demand for housing and lack of affordable supply in Santa Fe right now.

Discuss how these outcomes will impact future annual action plans.

The outcomes of FY 2019 will impact future CDBG funding allocations in that there will be increased demand for emergency rental support services and prevention of foreclosure and homelessness. The global pandemic has exacerbated the housing instability of lower income renters, as well as homeowners as people have lost jobs and income. There will be increased need to not only shelter individuals but to provide permanent supportive housing options to keep them housed. Mortgage reduction assistance is always a big need and helps to offset high market values. It remains to be seen how the current limitations on for-sale inventory will be amplified as the pandemic continues to put pressure on all parts of the housing market. Increased focus will target the construction of new, affordable rental units as well as home repair to preserve and maintain existing affordable housing stock. Continued priority will also be given toward public services that provide systemic solutions through education, as well as mitigation efforts with homelessness, and at-risk for homelessness service programs.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	3,815	n/a
Low-income	15	n/a
Moderate-income	15	n/a
Total	3,845	0

Table 7 – Number of Households Served

Narrative Information

A total of (3,845) individuals were served, of which (3,815) were identified as extremely low income. This achievement is reflective of the vital role served by CDBG funds in Santa Fe to meet the

needs of individuals and families who have very few options for support. All programs included outreach and services provided for those households and individuals with worst case housing needs, paying more than half of their income for rent, those living in seriously substandard housing, to include those without a home, or those who have been involuntarily displaced.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The global pandemic has greatly amplified the City of Santa Fe's desire to end homelessness. Converting student housing into shelter beds at its Midtown campus property demonstrated that providing long-term, safe and supported housing is the first step to ending a person's homelessness. In the upcoming program year, the City expects to further mobilize CARES Act funds to continue supporting this shelter facility, which is run by a newly created nonprofit called "Consuelo's Place". Additionally, the City will leverage local investment to make possible the purchase of multiple motel properties to be converted into permanent supportive housing. An important aspect to the evolution of the City's approach to ending homelessness is the coordination of a system-wide framework to ensure that outreach and coordinated entry systems are truly effective.

All of the city's nonprofit partners who work with homeless persons have extensive outreach activities to include veterans, their families and unaccompanied youth. The Resource Opportunity Center (ROC), once called Pete's Place, is part of the existing Interfaith Shelter and offers emergency beds in winter, meals and clothing as well as veteran's resource services and housing linking. Most importantly, the organization brings together outreach coordinators to provide information about available services. Medical care, job counseling, meals, clothing, transportation are a few of the services provided at the ROC, which is partially funded through local funds allocated through the City's Human Services Division. In response to direct community need, Interfaith proposed the Women's Summer Safe Haven when shelter staff and first responders noted that women were particularly vulnerable on the streets during summer months when the shelter is closed for the season which resulted in the funding of a summer shelter for women and their children.

The City used CDBG funds to support Youth Shelters and Family Services during the program year to expand the hours of its drop in center and to support an outreach worker. This service is critical both for youth living on the streets but also to provide referral services and support for youth trying to reconnect with family or obtain safe, permanent living situations. Typically, over 600 unaccompanied youth are reached annually through this program. Yet, the year of 2019 saw a reduction in this number, believed to be due in part to the collaborative efforts and networking that the Built for Zero program and Continuum of Care participating organizations are bringing to the community in the way of providing coordinated entry points and linkage in order to optimize systemic homelessness strategies. The biggest reason fewer youth accessed services was that the pandemic kept people fairly immobile and not able or willing to seek services.

Another way that families experiencing homelessness are assisted is through the Adelante program

which provides referrals to services, school supplies, food, clothing and other supports to students enrolled in Santa Fe Public Schools and their families. CDBG funds were used to expand staff hours which enabled the program to serve over 3,443 individuals in need, a much higher number than in previous years due to the economic shutdown related to the pandemic.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City works in partnership with many non-profit organizations who provide a wide range of services to prevent “at-risk” populations such as unaccompanied youth, battered families, people with disabilities, veterans and seniors from becoming homeless. Another objective is to help existing homeless populations obtain safe, affordable and sustainable housing opportunities as well as needed services such as health care, transportation and counseling. These activities necessarily run along a continuum of housing program options that range from emergency shelter services to transitional housing and permanent supportive housing services to the new construction of mixed income and mixed use affordable rental development projects. Currently the City, through its community partners supports emergency and transitional housing programs for homeless individuals, families with children, veterans, and unaccompanied youth.

The City of Santa Fe also works closely with the New Mexico Coalition to End Homelessness to coordinate services for homeless individuals and families. NMCEH operates a statewide system of coordinated assessment where every homeless family and individual is given an assessment based on the nationally recognized VI/SPDAT (Vulnerability Index/Service Prioritization Assessment Tool). The results of the assessment are used to refer homeless people to the type of housing that best fits their needs and the assessment is used to create a prioritized list with chronically homeless people at the top of the list for permanent supportive housing.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The City relies on its network of community partners to facilitate coordination of services and ensure that those vulnerable to homelessness don’t “fall through the cracks”. A Homeless Task Force was convened in 2017 to analyze and provide recommendations to the Governing Body “to ensure that homelessness is prevented whenever possible or is otherwise a rare, brief and non-recurring experience.” In line with the draft recommendations of the report, in 2018 rapid rehousing was proposed as an immediate response to stabilize the housing situations of those experiencing homelessness and discharged from public institutions and systems of care. During the program year, the City continued its work with the Built for Zero initiative, a nationally recognized, evidenced-based

program which provides strategies and solutions for eliminating chronic homelessness. Implementation of the program begins with the identification of every homeless person in the City, followed by a coordinated plan with non-profits and service providers to target the specific needs of each identified individual. The goal is to provide linkage to housing for each identified homeless individual, as well as the services required, uniquely suited to their situation, and eliminate the chronic homelessness populations together as a community by 2021.

The use of Rapid Rehousing is limited by its applicability to the household in need. Life Link, the City's primary partner in administering rapid rehousing assistance, assesses each household at intake. For those with fewer barriers, rapid rehousing provides support until the household either increases income or benefits and can manage the housing expense independently. For some homeless households, rapid rehousing resources can be used to stabilize short term housing situations until a permanent supported housing unit becomes available without jeopardizing their eligibility status. Life Link and other rapid rehousing providers emphasize ongoing case management and referral to other services (employment, education, job training, budgeting, health care/insurance, food, transportation, etc.) so that when assistance ends with one program, the household is poised to enter another program if independence has not been achieved. It is likely that in the near future, local resources will need to be deployed to further support this type of assistance, given the pandemic-related and greatly increasing housing instability of low-income households.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

For chronically homeless households, the service delivery system relies on a network of housing providers, and services coordinated through the Continuum of Care, the City's funding cycles (through the Children and Youth Commission, the Human Services Commission and the Community Development Commission), and other regional efforts. Upon intake each homeless or at-risk household is assessed to determine whether they qualify for rapid rehousing or whether their needs are more intensive. If the household has few barriers then they can use rental assistance until they are able to manage the housing expense on their own- either through income or an increase in benefits. Extensive outreach activities include veterans, their families and unaccompanied youth.

The Resource Opportunity Center (ROC) once called Pete's Place in the existing Interfaith Shelter offers emergency beds, meals, and clothing as well as veteran's resource services and housing linking for veterans and their families as well as unaccompanied youth. Homeless individuals or families can also use Rapid Rehousing to get out of the shelter system and into housing without losing their homelessness status (dependent on the funding source). It is the responsibility of the Case Manager to be

knowledgeable about housing programs and other resources in the community and to work closely with the household to identify areas that need support which include but are not limited to: permanent supported housing, employment, education, job training, budgeting, health insurance, food, transportation, and support services. Another aspect once a household is stabilized is to continue working with case management so that that housing stability is maintained when assistance ends or circumstances change.

The City has worked closely with the Santa Fe Community Housing Trust to develop three apartment communities - Village Sage (60 units), Stagecoach Apartments (60 units) and Las Soleras Station (87 units) where 25% of the units are set aside for people exiting homelessness. On-site support services and referral to other service providers is also provided. Additionally, by the end of 2021, Siler Yards will offer 65 units of affordable rental housing, in collaboration with a community resource center and economic development initiatives. The City has contributed financially in various ways to each of these projects.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The Santa Fe Civic Housing Authority (SFCHA) is the public housing agency in Santa Fe. As previously reported, it oversees 490 units of public housing, and manages 670 Section 8 vouchers in Santa Fe. There are a total of 369 units for seniors and 121 units for families. Over 400 people are on the public housing waiting list, and close to 200 people on the Section 8 Voucher waiting list for Santa Fe. SFCHA receives approximately 40 applications per month for public housing. The application window is closed when 400 are reached. With only 6 to 8 families and/or individuals coming out of the program each year, new openings are extremely limited. This year is particularly challenging as the turnover for vouchers and units is practically nonexistent because of the pandemic.

The Housing Authority is considering moving towards site-based or site-driven wait lists, which better supports applicants so that the Authority doesn't have to turn an individual or family down because of location, school district or other limiting factors, and to avoid having to send an individual or household back down to the bottom of the list again.

Newly refinanced properties are being systematically renovated to address long-term deferred maintenance issues. The City of Santa Fe assists this process by donating the lease value of the land on which the units are sited which is city-owned and providing fee waivers when possible. Villa Consuelo, a 100-unit Senior housing apartment complex, was partially funded by the City's CDBG entitlement grant in 2019 for complete rehabilitation and energy efficiency improvements, estimated for completion in 2020.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The Santa Fe Civic Housing Authority continues to run a Family Self-Sufficiency Program which supports self-sufficiency with the eventual goal of becoming viable homeowners. The family enters into a five-year Contract of Participation with the Housing Authority and sets specific goals to be achieved over the term of the Contract. As part of the Contract, the Housing Authority opens an escrow account for each participating family and any time there is an increase to the family's earned income during the term of the Contract, money is deposited into the family's escrow account. Upon successful completion of the Program, the family receives the balance in their escrow account to use for home ownership and educational goals.

Actions taken to provide assistance to troubled PHAs

The PHA is not designated as troubled.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

Disproportionately, those who are most heavily cost-burdened, have the lowest incomes. The City of Santa Fe is reviewing its policies and practices to mitigate barriers to housing development--particularly affordable housing development. A review of city housing policies and land use and zoning regulations identified concerns in 2016, as well as in the 2017 ACH, namely stakeholders raising concerns about inconsistent and unpredictable development approval decisions and "NIMBYism" (acronym for "Not In My Back Yard") affecting approvals. According to stakeholder interviews and private sector focus groups there is a stigma associated with affordable housing developments and neighborhood associations make strong efforts to impede affordable development.

In 2014 and presented to the public through 2018 -2019, the City provided several outreach materials regarding housing laws including the Federal Fair Housing Act, the New Mexico Uniform Owner Resident Relations Act (UORRA) and the NM Mobile Home Act. Often non-English speakers are further affected by not being aware of the rights and protections to which they are entitled under these laws. The outreach materials consist of Fair Housing Frequently Asked Questions brochures in English and Spanish and a tenant rights "Novella" with distribution continuing throughout the year. The City works with Spanish speaking fair housing advocates that actively meet with numerous local small businesses and non-profit organizations that distribute fair housing literature published by the City and describe tenant rights.

The City of Santa Fe has been exploring efforts to potentially redevelop several of its underused corridors that have infrastructure and could support rental housing. The advantage to these areas is that they don't have existing residential neighbors concerned about higher density housing developments, while also providing easy access to transportation. These include the Siler Road corridor and the Midtown Local Innovation Corridor District, or Midtown LINC, on St. Michael's Drive. Also, the City works closely with the newly formed "Santa Fe Housing Action Coalition" which brings together industry group organizations (housing providers, homebuilders, realtors, architects) and members of the public to implement outreach and education efforts about affordable housing and to lobby for recurring funding sources.

Recognizing that one size does not fit all, a new fee-in-lieu menu of options for developers was adopted in December of 2019 to ease the barriers to multi-family rental development. The inclusionary zoning ordinance allows multi-family developers of rental housing to pay a fee-in-lieu by right, rather than incorporating subsidized units on-site. Fees are established on an "affordability gap" basis, estimating the difference between an affordable rent, affordable to 50 - 60%AMI, and HUD's Fair Market Rent. Additionally, the ordinance amendments increased incentives available to Developers to encourage the

set aside of rent-restricted units. In the upcoming program year, one project will break ground with affordable units included on site.

Revenues generated through the fee in lieu of program are used to fund a rental assistance program for tenants that can be used citywide and does not have high requirements for eligibility. The assistance could be used for a variety of needs - rent, utilities, rental/utility arrears, rental deposits, etc. Another objective is to remove a financing barrier for multi-family housing with the expectation that the development of multi-family units will also loosen up some of the demand for existing units, stemming rising rental rates but also providing more options for voucher holders to use their subsidies. As with any revenue generated or earmarked for affordable housing, use of the funds is dictated by city code and must be compliant with the NM Affordable Housing Act.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

As reported, the projects that were funded and executed through CDBG and local funds increase the availability of affordable housing to low and moderate income households. Furthermore, the City has actively supported the development of several LIHTC multi-family properties with local funds and through the donation of City-owned land. Soleras Station (87 units) was leased up during the program year and ground was broken for Siler Yards, 65 units of affordable rental housing. All of the properties address the needs of people transitioning out of homelessness, renters with special needs and very low incomes by offering 25% of their units at rents affordable to those earning 30% AMI and less.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

According to the State of NM Department of Health, Santa Fe has low risk factors for lead exposure in children. 9.6% of its housing stock was built before 1950 and in 2011, 0 children in Santa Fe County tested positively for elevated blood levels. More recent studies by the NMDOH identified Santa Fe County as having “low levels” of lead exposure, as cited in the NM Epidemiology Report, April 2017. The Office of Affordable Housing also conducts environmental reviews on all CDBG-funded activities. In cases where individual homes are older than 1978 and may have lead based paint, the subrecipient is required to follow all applicable law to assess the presence of lead and remediate it, if necessary.

As part of their home repair program, Homewise has tested 60 homes for lead since 2002. Of these, only four tested positive, which is 7% of the homes they tested. Extrapolated to the number of homes in Santa Fe built before 1950 (2,499 homes), a rough estimate is 175 homes could contain lead-based paint citywide.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

Given the City's high rate of cost burden, even for homeowners, it is apparent that continued focus on rehabilitation, home repair, and other support services is essential to alleviating poverty in Santa Fe.

Specific programs that CDBG funds supported to reduce the number of poverty level of families in 2019 were:

- Provide Emergency home repair/improvement funding to support 17 low to moderate income homeowners (30 to 80 percent AMI) with home renovations, emergency repairs and energy conservation measures including the purchase of new appliances, retrofits, and solar water heaters;
- Provide donated land, fee waivers and local funds to support the preconstruction work for an affordable rental development of 65 units;
- Support the efforts of local nonprofits and the Santa Fe Civic Housing Authority to build and conserve affordable rental units through fee waivers, below market lease fees and funding for pre-construction services;
- Provide wealth building opportunities and preservation of wealth through mortgage reduction loans (20).

Additionally, in 2019, local funds were used to provide short-term rental assistance for individuals and families experiencing episodic homelessness and/or in danger of losing their current housing situations. As the pandemic took hold, the City further mobilized local resources to help renters with housing costs and foreclosure prevention.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City of Santa Fe continuously carries out the priorities in the *2018-2022 Consolidated Plan* by collaborating with non-profit partners. The City's philosophy is to help build the capacity of community-based service providers, rather than to increase the size of the City's bureaucracy. The City and its staff serve as advocates and coordinators for its partner nonprofits. Another strength of this service delivery model is that a wide array of services is provided with little overlap because of the coordination between City departments as well as between the City and nonprofit partners. This cooperation ensures that services reach those in most need, including homeless families and individuals and those in danger of becoming homeless – veterans, senior citizens, victims of domestic violence, very low-income renters, at risk youth – and people with special needs and disabilities.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City's Office of Affordable Housing coordinates closely with other City departments including the Youth and Family Services Division of the Community Services Department. The Youth and Family Services Division funds emergency housing and community development programs as well as social services and supports a juvenile justice program which provides program planning, service integration, data analysis, and program evaluation to ensure that youth are provided alternatives to detention and

YouthWorks, as well as Youth Shelters and Family Services have provided several programs to integrate

disconnected youth with mainstream educational opportunities, job training and internships, reunification with families, and referral to other support services. Life Link, another of the City's nonprofit partners, provides intake, referral and on-site social services to people with mental illness who are homeless or at risk of becoming homeless. The agency works closely with other governmental, private and nonprofit providers of services. The City's CDBG allocation, its economic development fund and other local funds have supported several of these initiatives. Some beneficiaries of this funding also are recipients of public housing services. The City's CDBG sub-recipients strive to coordinate with the Santa Fe Civic Housing Authority so that outreach activities and some programming is located at housing authority sites.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

In the 2017 Assessment of Fair Housing, the HUD provided Opportunity Indices show that Hispanic populations experience some of the lowest access to opportunity, particularly in the low poverty, school proficiency and labor market indexes. The indicators in Santa Fe that are of most concern are poverty and school proficiency, both of which indicate low access to opportunity. According to stakeholders and residents, lack of access to opportunity is affected by infrequent public transportation services to higher opportunity neighborhoods and destinations outside of core service areas (e.g., county social services office), limited hours and days of operation of some routes, lack of holiday service, etc. As per the 2016 Analysis of Impediments, the City's efforts to address barriers have focused on improving access to fair housing information, enhancing resident knowledge of fair housing rights and empowering residents to take action when they perceive a fair housing violation. These efforts have included:

- Preparation of outreach materials regarding housing laws including the Federal Fair Housing Act, the New Mexico Uniform Owner Resident Relations Act (UORRA) and the state Mobile Home Act. The outreach materials consist of Fair Housing Frequently Asked Questions brochures in English and Spanish and a tenant rights "Novella," both in Spanish and English called "Tino the Tenant"/"Tino el Inquilino", a story about a tenant who shares his own discrimination experiences with a group of acquaintances. Distribution is ongoing throughout the year predominantly in Spanish-speaking and lower income neighborhoods as well as through school liaisons with the Santa Fe Public Schools and community facilities throughout the city.
- The Office of Affordable Housing has participated actively with the newly formed Santa Fe Housing Action Coalition, and sponsored the production of an informational video, with a distribution plan for an outreach campaign to educate the public about affordable housing and fair housing issues
- The City of Santa Fe has committed funding or matched resources (meeting facilities), conditional on finalized budgets, to fair housing consultants to conduct fair housing training for lenders and apartment managers.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The CDBG Administrator monitors program service providers funded by CDBG to ensure compliance with requirements through site inspections and documentation of organizational structures, with applicability to HUD national objectives and scope of work. The City of Santa Fe utilizes HUD's following guides to ensure compliance:

- "Guidebook for Grantee's on Sub-recipient Oversight"
- CPD Monitoring Handbook
- "Managing CDBG"
- "Ensuring CDBG Sub-recipient Timeliness Guidelines"
- CFR 570 Federal Regulation governing CDBG and including Part 58 governing Environmental Reviews
- Davis Bacon fair wage resources via the Department of Labor

Additionally, the Office of Affordable Housing attends technical assistance trainings in monitoring, sub-recipient oversight and fair housing throughout the year. Other ways in which the City ensures that programs are monitored appropriately and that the public has opportunity for comment include:

Site Visits: For the 2019 projects funded through CDBG, site visits were held virtually. Prior to the visit, the subrecipient completed a self-monitoring checklist, describing accomplishments and procedures for complying with CDBG regulation. Staff members met via Zoom call with the leadership team of the particular non-profit sub-recipient, and reviewed selected files for accuracy based on the guiding regulations and documents. Like prior years, staff notes both deficiencies and accomplishments at the time of monitoring and by follow up letters which outline corrective actions to be taken to achieve effective, efficient program delivery. All 2019 CDBG funded activities were monitored for performance measurement and financial, as well as record keeping oversight.

Reporting and Fiscal Management: Staff ensures that all sub recipients keep detailed records for the Performance Measurement System to evaluate the effectiveness of the project in meeting the needs of targeted populations. Relevant data include the number of clients served, income and employment (locally and with the City depending on the program), assets breakdown (when appropriate) and Performance Measurement data by project type (Housing, Economic Development, Public Service or Facilities & Improvement), ethnicity and age breakdown.

This information is submitted quarterly and input into the Integrated Disbursement and Information System (IDIS) with data finalized prior to program closeout and reporting in the Program Year

CAPER. The reports track completion of the contracted scope of services and track program demand and utilization by demographic category for services provided by the program. The sub-recipient's program manager also must submit audits and/or audited financial statements which include a breakdown of the expenditures and revenue (including Program Income if relevant) and a specific description of the charges as defined in the contract.

Procurement and services provided by the subrecipients as well as the City followed the Fair Housing guidelines to include required community outreach and education for minorities, notifications in Spanish as well as translation, and any additional required and requested services specific to assist persons with disabilities including those with hearing, visual, or physical impairments.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The CDBG Citizen Participation Plan, as approved by HUD, requires that Santa Fe residents be given adequate time – a minimum of 15 days – to review the City’s use of CDBG funds as well as holding a Public Hearing at a regular City Council meeting for public comment. For the public comment opportunity, the Office of Affordable Housing published a Legal Notice in Spanish and English on Monday, October 26, 2020 in the Santa Fe New Mexican, soliciting written public comment. The document was made available from October 26 – November 10, 2020 virtually due to global health pandemic at the following website address:

<https://www.santafenm.gov/hudrequiredreportingandplans>. Paper copies were provided upon request.

To comply with the HUD Public Hearing requirements for public input on the 2019 CAPER, the City Clerk published an official notice in the Santa Fe New Mexican Legal Section on October 29, 2020 to provide notice for the Public Hearing held on November 10, 2020.

The CAPER is made available to the public for review along with other internal committee reviews within the timeline below:

- City’s Community Development Commission: October 21, 2020
- City Finance Committee: November 2, 2020
- City Quality of Life Committee: November 4, 2020
- Public Hearing, City Council: November 10, 2020

Citizens have three options to participate. They may participate by attending public meetings, which are held virtually, given the current State of NM guidelines prohibiting the gathering of more than 10 people. They may submit written comments via email or regular mail to the Office of Affordable Housing, and may testify at public hearings via Zoom. All CDBG proposed projects go through the Community Development Commission public meeting advertised on the City’s website and printed in the City’s weekly meeting notice distributed to all City offices. All CDBG contracts represented in the CAPER were reviewed by the City Finance Committee prior to the start the funding year of July 1, 2019, and were advertised on the City’s website. Finally, the projects were reviewed and represented within the 2019-2020 Annual Action Plan document, at the City Council Public Hearing, which was advertised in the Santa Fe New Mexican.

This language will be updated appropriately: *No comments were made via the electronic documents made available at the identified locations and on the City's website, through email or as part of the public hearing on November 10, 2020.*

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The global pandemic has shifted the City's approach to community development from longer term goals. In March of 2020, the Midtown campus property was partially converted into a homeless shelter, specifically for people without a safe place to quarantine or maintain social distance. Once housed, the residents were able to access an array of services, including three meals per day. Additionally, the site accepts discharged patients from local hospitals (including those who are recovering from COVID without an appropriate place to quarantine), as well as those leaving recovery programs and detention centers. Another important goal is to reduce the population density at local shelters so that social distancing can be maintained, thus, reducing the vulnerability of homeless people to infection and to prevent an outbreak in the homeless population. This has the potential of changing future uses of CDBG and other funds to focus on providing stable housing for those who don't have it (including very low income renters) not only for the duration of the pandemic but extending into the near future.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.



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PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	848,229.10
02 ENTITLEMENT GRANT	659,051.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	358,498.63
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	183,274.29
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	2,049,053.02

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	897,492.42
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	897,492.42
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	62,401.36
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	959,893.78
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	1,089,159.24

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	801,849.92
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	801,849.92
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	89.34%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: 2018 PY: 2019 PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	1,606,175.81
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	1,375,801.52
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	85.66%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	161,652.62
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	11,443.86
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	49,739.09
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	123,357.39
32 ENTITLEMENT GRANT	659,051.00
33 PRIOR YEAR PROGRAM INCOME	190,577.22
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	849,628.22
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	14.52%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	62,401.36
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	62,401.36
42 ENTITLEMENT GRANT	659,051.00
43 CURRENT YEAR PROGRAM INCOME	358,498.63
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	1,017,549.63
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	6.13%



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LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Plan Year	IDIS Project	IDIS Activity	Activity Name	Matrix Code	National Objective	Drawn Amount
2018	2	339	HT Soleras Station Development	12	LMH	\$48,542.50
				12	Matrix Code	\$48,542.50
Total						\$48,542.50

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2018	7	342	6290181	YSFS Youth Shelter/TLP Security System	03C	LMC	\$1,018.12
					03C	Matrix Code	\$1,018.12
2018	6	341	6290525	SFCHA Hopewell Mann Community Health Clinic	03E	LMC	\$26,639.36
					03E	Matrix Code	\$26,639.36
2018	5	340	6290525	PMS River Early Head Start Center	03M	LMC	\$40,000.00
					03M	Matrix Code	\$40,000.00
2019	9	352	6366027	Youth Shelters and Family Services Outreach Program	05D	LMC	\$3,107.50
2019	9	352	6366030	Youth Shelters and Family Services Outreach Program	05D	LMC	\$5,323.45
2019	9	352	6390154	Youth Shelters and Family Services Outreach Program	05D	LMC	\$6,872.09
					05D	Matrix Code	\$15,303.04
2019	7	351	6380330	Coming Home Connection-Casa Cielo	05M	LMC	\$10,830.00
2019	7	351	6390187	Coming Home Connection-Casa Cielo	05M	LMC	\$8,026.00
					05M	Matrix Code	\$18,856.00
2019	1	345	6366044	Homewise Mortgage Principal Reduction	05R	LMH	\$21,806.26
2019	1	345	6371386	Homewise Mortgage Principal Reduction	05R	LMH	\$2,885.13
					05R	Matrix Code	\$24,691.39
2018	9	335	6280322	Interfaith Shelter-Women's Summer Safe Haven	05Z	LMC	\$30,000.00
2018	21	334	6280322	SFPS Adelante School Liaison K-12	05Z	LMC	\$1,648.53
2018	21	334	6290181	SFPS Adelante School Liaison K-12	05Z	LMC	\$8,220.83
2018	23	336	6280322	Youth Shelters & Family Services Outreach	05Z	LMC	\$4,717.47
2018	23	336	6290181	Youth Shelters & Family Services Outreach	05Z	LMC	\$5,152.26
2019	6	350	6366014	SFPS Adelante Expanded School Liaison K-12	05Z	LMC	\$2,707.57
2019	6	350	6366018	SFPS Adelante Expanded School Liaison K-12	05Z	LMC	\$3,141.71
2019	6	350	6366022	SFPS Adelante Expanded School Liaison K-12	05Z	LMC	\$2,709.38
2019	6	350	6366025	SFPS Adelante Expanded School Liaison K-12	05Z	LMC	\$5,672.32
2019	6	350	6371350	SFPS Adelante Expanded School Liaison K-12	05Z	LMC	\$2,707.57
2019	6	350	6371356	SFPS Adelante Expanded School Liaison K-12	05Z	LMC	\$2,707.57
2019	6	350	6380331	SFPS Adelante Expanded School Liaison K-12	05Z	LMC	\$2,709.42
2019	6	350	6390156	SFPS Adelante Expanded School Liaison K-12	05Z	LMC	\$2,707.56
2019	8	354	6366044	Interfaith Women's Summer Safe Haven Shelter	05Z	LMC	\$28,000.00
					05Z	Matrix Code	\$102,802.19
2014	4	286	6280322	Habitat For Humanity Down Payment Assistance	13B	LMH	\$4,168.36
2017	1	325	6293959	Downpayment Assistance - Housing Trust	13B	LMH	\$90,000.00
2017	4	329	6280326	Homewise Downpayment Assistance	13B	LMH	\$28,553.48
2017	4	329	6290181	Homewise Downpayment Assistance	13B	LMH	\$5,964.84
2017	4	329	6293955	Homewise Downpayment Assistance	13B	LMH	\$298,609.86
					13B	Matrix Code	\$427,296.54
2015	11	303	6280322	Habitat for Humanity Single Family Home Improvement	14A	LMH	\$2,903.67
2016	2	313	6280322	Habitat for Humanity Single Family Home Improvements	14A	LMH	\$3,460.97
2016	2	313	6290192	Habitat for Humanity Single Family Home Improvements	14A	LMH	\$6,919.85
2017	3	328	6381193	Homewise Home Improvement Program	14A	LMH	\$34,070.40
2018	1	343	6293955	Homewise Home Repair	14A	LMH	\$23,827.17



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2018	3	344	6290181	SF Habitat for Humanity	14A	LMH	\$1,856.73
2019	2	346	6366034	SF Habitat for Humanity	14A	LMH	\$7,395.00
2019	2	346	6366038	SF Habitat for Humanity	14A	LMH	\$17,100.00
2019	2	346	6366042	SF Habitat for Humanity	14A	LMH	\$3,570.00
2019	2	346	6371365	SF Habitat for Humanity	14A	LMH	\$15,014.50
2019	2	346	6371376	SF Habitat for Humanity	14A	LMH	\$884.99
2019	2	346	6371379	SF Habitat for Humanity	14A	LMH	\$3,500.00
2019	2	346	6371381	SF Habitat for Humanity	14A	LMH	\$11,740.00
2019	2	346	6380327	SF Habitat for Humanity	14A	LMH	\$13,000.00
Total					14A	Matrix Code	\$145,243.28
							\$801,849.92

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2019	9	352	6366027	Youth Shelters and Family Services Outreach Program	05D	LMC	\$3,107.50
2019	9	352	6366030	Youth Shelters and Family Services Outreach Program	05D	LMC	\$5,323.45
2019	9	352	6390154	Youth Shelters and Family Services Outreach Program	05D	LMC	\$6,872.09
					05D	Matrix Code	\$15,303.04
2019	7	351	6380330	Coming Home Connection-Casa Cielo	05M	LMC	\$10,830.00
2019	7	351	6390187	Coming Home Connection-Casa Cielo	05M	LMC	\$8,026.00
					05M	Matrix Code	\$18,856.00
2019	1	345	6366044	Homewise Mortgage Principal Reduction	05R	LMH	\$21,806.26
2019	1	345	6371386	Homewise Mortgage Principal Reduction	05R	LMH	\$2,885.13
					05R	Matrix Code	\$24,691.39
2018	9	335	6280322	Interfaith Shelter-Women's Summer Safe Haven	05Z	LMC	\$30,000.00
2018	21	334	6280322	SFPS Adelante School Liaison K-12	05Z	LMC	\$1,648.53
2018	21	334	6290181	SFPS Adelante School Liaison K-12	05Z	LMC	\$8,220.83
2018	23	336	6280322	Youth Shelters & Family Services Outreach	05Z	LMC	\$4,717.47
2018	23	336	6290181	Youth Shelters & Family Services Outreach	05Z	LMC	\$5,152.26
2019	6	350	6366014	SFPS Adelante Expanded School Liaison K-12	05Z	LMC	\$2,707.57
2019	6	350	6366018	SFPS Adelante Expanded School Liaison K-12	05Z	LMC	\$3,141.71
2019	6	350	6366022	SFPS Adelante Expanded School Liaison K-12	05Z	LMC	\$2,709.38
2019	6	350	6366025	SFPS Adelante Expanded School Liaison K-12	05Z	LMC	\$5,672.32
2019	6	350	6371350	SFPS Adelante Expanded School Liaison K-12	05Z	LMC	\$2,707.57
2019	6	350	6371356	SFPS Adelante Expanded School Liaison K-12	05Z	LMC	\$2,707.57
2019	6	350	6380331	SFPS Adelante Expanded School Liaison K-12	05Z	LMC	\$2,709.42
2019	6	350	6390156	SFPS Adelante Expanded School Liaison K-12	05Z	LMC	\$2,707.56
2019	8	354	6366044	Interfaith Women's Summer Safe Haven Shelter	05Z	LMC	\$28,000.00
					05Z	Matrix Code	\$102,802.19
Total							\$161,652.62

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2018	25	338	6280322	Project Administration	21A		\$8,693.65
2018	25	338	6290181	Project Administration	21A		\$11,018.52
2019	10	353	6365964	Project Administration	21A		\$3,706.29
2019	10	353	6365979	Project Administration	21A		\$11,336.79
2019	10	353	6365982	Project Administration	21A		\$3,920.63
2019	10	353	6365984	Project Administration	21A		\$2,812.29
2019	10	353	6365988	Project Administration	21A		\$2,811.11
2019	10	353	6365996	Project Administration	21A		\$2,522.34



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2019	10	353	6371308	Project Administration	21A		\$4,352.17
2019	10	353	6371319	Project Administration	21A		\$2,902.65
2019	10	353	6371325	Project Administration	21A		\$3,265.95
2019	10	353	6380325	Project Administration	21A		\$1,451.36
2019	10	353	6390200	Project Administration	21A		\$3,607.61
					21A	Matrix Code	\$62,401.36
Total							\$62,401.36